

Arlington Cultural Council Minutes
Monday, January 11, 2016
Arlington Senior Center, 7:30pm

Called to Order at 7:30 p.m.

Present: Karin Blum, Merli Guerra, Lauren Richmond, Scott Samenfeld, Jeff Timperi, Sherry Greene, Suzi Lubar, Nilou Moochhala, Lisbet Taylor

Visitor: Brigitte Buehler-Probst

ITEM 1 Approval of December Minutes

The December minutes were unanimously approved without revision.

ITEM 2 RFPs and Report on Outstanding 2015 Grants

Jeff T reported that Legendary Locals is the only outstanding 2015 grant. They have submitted a receipt for the books that they donated, and the RFP will now be processed.

ITEM 3 Grant Cycle

Lisbet emailed a draft liaison letter for review before the meeting today. Email award letters went out on 1/7/16. Hard copies will be sent out tomorrow from Town Hall. Liaisons will send out their email letter between 1/20/16-1/25/16. Suzi will send liaisons a reminder closer to 1/20. Lisbet will clarify with Stroker (grant 2016-19) that the council only expects him to hold the concert listed for 2016.

Council members picked liaison assignments for the following grant recipients :

Grant Number	Grant Recipient	Liaison
2016-01	Of the Shimmering Winter Air (Opal Ensemble) \$750	Suzi Lubar
2016-02	Arlington All-Town Brass Band (Dan Fox) \$750	Jeff Timperi
2016-03	Family Festival (Belmont World Film) \$750	Karin Blum
2016-04	East Arlington Public Art Initiative (Arlington Public Art) \$1,000	Nilou Moochhala
2016-05	Tap & Blues (Weber & O'Herin) \$500	Merli Guerra
2016-06	From India to Walden Pond (Yogi Shridhare) \$500	Lisbet Taylor
2016-07	Music To Cure MS (Marion Leeds Carroll) \$500	Merli Guerra
2016-08	Dancing Through the Decades (Dance Caliente) \$750	Sherry Greene
2016-10	Arlington Author Salon (Robbins Library) \$1,500	Nilou Moochhala
2016-11	LGBTQ Youth Arts & Mural Project (ACA) \$1,500	Lauren Richmond
2016-12	Connecting Threads Exhibition (Arlington Historical Soc.) \$1,375	Suzi Lubar
2016-18	New Printed Interpretive (Dallin Art Museum) \$600	Lauren Richmond

2016-19	Performance at OSM and Dallin Museum (Creek River String Band) \$300	Jeff Timperi
2016-20	Memoir Writing/Reading (Pamela Powell) \$600	Sherry Greene
2016-21	Music by the Undertones (Old Schwamb Mill) \$375	Jeff Boudreau
2016-22	Musical Storytelling Program (Powers Music School) \$250	Lisbet Taylor
2016-24	Teen Publication (Marble Collection) \$200	Karin Blum

ITEM 4 MCC and Town Annual report

The MCC report has been submitted online. The Cultural Council is not required to file an annual report with the town; however, the council feels that it is important to do so. The format of the report is specified by the town. The council voted unanimously to approve the report as presented by Karin. At our March meeting, we will discuss presenting the report at Town Meeting.

ITEM 5 Roles and Recruitment

The council voted unanimously to approve the following slate of officers:

Co-chair: Karin Blum

Co-chair: Merli Guerra

Treasurer: Jeff Timperi

Recording secretary: Suzi Lubar

Corresponding secretary: Elisatbeth Taylor

Lauren, Karin and Merli met with Scott to learn about the history of the ACC website and how to maintain it. Scott gave all three either admin or editor privileges. Lauren and Merli will take over maintaining the website. For changes to the website, members will contact Merli. She will check in with Karin and pass the changes on to Lauren. Nilou volunteered to help with website as well.

Nilou will consider taking on the role of publicity. She and Karin will talk further about the position.

Sherry has agreed to be the coordinator for the grant reception. (Update on subcommittee in minutes below.)

A note that ACC is seeking members will be included in the press release about the grant cycle. Karin thinks that 12-15 is a good number for the council. There are currently 9 members.

Jeff T authored and emailed a draft document about Treasurer duties, as well as a spreadsheet for tracking grants. MCC requires two people to review each Request For Payment (RFP). Jeff suggests that it be the liaison and co-chair. Concern was raised about delaying payment if either was not present at a meeting. The council concluded that the liaison & co-chair will sign at a meeting if both are present. If not, either both co-chairs or a co-chair and the treasurer will sign. A liaison will be contacted with questions if the treasurer deems it necessary.

ITEM 6 Grantee Reception Planning

Suzi reported that the Finance Committee was kind enough to cancel their meeting on 4/4/16 so that we can use the Town Hall Hearing Room for the reception. It will be held from 6pm-7:30pm.

Lauren, Merli, Suzi, and Nilou volunteered to help with the subcommittee that Sherry will chair. The subcommittee is meeting at Suzi's house, 33 Gray St., at 7:30pm on Tuesday 1/19/16.

Legislators and an MCC representative (Charlotte) will be invited. A save the date notice should be sent – Karin volunteered to take care of this in her role as co-chair.

ITEM 7 New Business

Today is last day to register for the LCC event on 2/10/16. A number of council members remarked that they would be attending, and Merli will be speaking on a panel as well as performing with Luminarium.

Karin reviewed the process for ACC monthly meetings. According to Open Meeting law, the recording secretary must send the agenda to the Town on the Wednesday before the meeting, so that they may be posted. Items for the agenda should go to co-chairs before the 1st of the month. Suzi will send the minutes from the previous month for review. Send changes to minutes directly to Suzi. Suzi will mail the agenda to council members before the meeting. It is important to RSVP to her for the meeting when you receive the agenda so that we are aware of whether we will have a quorum.

Press release of 2016 grant recipients should go out ASAP.

Suzi will email prospective member information to Birgitte.

UPCOMING EVENTS

January 13, 2016 - Legendary Locals of Arlington, Robbins Library, 7:30 - 9

January 15, 2016 - ACC annual report to MCC due - ***finished***

January 18 – Belmont World Film, Regent Theater

January 15, 2016 - ACC annual report to Town Meeting due.

February 8, 2016 – Monthly meeting, Sr. Center Lower Level

March 14, 2016 - Monthly meeting, Sr. Center Lower Level